

DEPARTMENT: 213-613-324

VENDOR: Smith Ag Service

PO # N/A

PO DATE:

INV DATE: 9/14/2021

APPROVAL REQUIRED **DATE APPROVED:**

EXPLANATION: PO was requested after purchase. 10/01/21

Smith Ag Service

1506 S. 7th
Corsicana, Texas 75110

Invoice

RECEIVED

OCT 01 2021

Date	Invoice #
9/14/2021	6869

Bill To
NAVARRO COUNTY PCT3

NAVARRO COUNTY
AUDITOR'S OFFICE

P.O. No.	Terms	Project

Quantity	Description	U/M	Parts	Machine Work	LABOR	Amount
2	WOODS MOWER BLADE CW		51.78			103.56

Debit: 213-613-324
 Desc: J.D. Inactor - Blades
 PO#: N/A
 Invoice#: 6869
 Vendor#: 7481

RECEIVED
OCT 08 2021
NAVARRO COUNTY
AUDITOR'S OFFICE

RECEIVED
OCT 06 2021
NAVARRO COUNTY
AUDITOR'S OFFICE

Phone #
9036417370

PO# 314 216

Balance Due	\$103.56
Total	\$103.56



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: Invoice date: 9-14-21
PO date: 10-01-2021

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

X [Signature]
Signature

X 10-8-21
Date

RECEIVED

OCT 08 2021